

# Open Press Tilburg University Journal Publishing



**Information for  
editors on how  
to start a  
diamond open  
access journal**

[Open Press Tilburg University](#) is a diamond open access, library-based university press. Our mission is to support community-driven, equitable, open, and sustainable scholarly publishing. All our publications are freely available worldwide, with no fees for authors, no fees for readers.

For journal publishing, we partner with [OpenJournals.nl](#), a platform designed for peer-reviewed Dutch-based scholarly journals operating under the diamond open access model. OpenJournals.nl uses Open Journal Systems (OJS), one of the most widely used platforms for managing editorial workflows from submission to publication.

## What OpenJournals.nl provides

OpenJournals.nl is responsible for the administrative and technical services that support your journal, including:

- Setting up a dedicated journal website
- Training and advising editors on using the platform
- Migrating previously published content (if needed)
- Registering DOIs
- Supporting applications to DOAJ and, when appropriate, other indexes
- Platform updates, maintenance, and functional enhancements
- Helpdesk support
- Regular editor webinars and an annual user day

## What it means to publish with open press

All journals affiliated with Open Press are scholar-led and community-owned. The journal retains ownership of its title, authors keep their copyright, and all articles are published under a clear Creative Commons license. We generally recommend CC BY.

We follow the DIAMAS definition of a diamond open access journal. In practice, this means your journal:

- Has a persistent identifier (ISSN)
- Publishes articles through a transparent evaluation process
- Makes all content openly available under an open license
- Charges no fees of any kind, clearly stated on the journal homepage

- Welcomes submissions from authors regardless of institutional affiliation
- Is owned by a public or not-for-profit organization

## What Open Press offers (in collaboration with OpenJournals.nl)

- **Hosting and platform services**
- **Production services** (design and typesetting)
  - Editors are responsible for submitting manuscripts in Word, ensuring copyright compliance for third-party materials, and providing separate files for figures and tables.
  - Editors also handle copyediting.
  - Production begins once the Author Accepted Manuscript (postprint) is ready.
- **Technical support** (through OpenJournals.nl)
- **Support in developing editorial policies**
- **Assigning identifiers** (ISSN, DOIs, etc.)
- **Support for indexing and discoverability**
- **Print-on-demand options** (although the press has a digital-first preference)
- **Marketing and promotion** via Open Press channels, with support for internal and external communications in collaboration with the editor-in-chief

## How to start a journal with Open Press Tilburg University

To begin, at least one member of the editorial board must be affiliated with Tilburg University. The process typically unfolds as follows:

### 1. Initial planning and consultation

Once you have outlined the core elements of your new journal (title, aims and scope, target audience, editorial board, peer-review process, and publishing workflow) we schedule an introductory meeting to explore possibilities with Open

Press.

If you are still refining these elements, we are happy to advise. OpenJournals.nl also provides [guides and resources for editors, authors, and reviewers](#).

## **2. Agreement**

An agreement is signed between Open Press and the editor-in-chief.

## **3. Platform setup**

After the agreement is in place, we begin working with OpenJournals.nl to create your journal website and configure the editorial management system. During this stage, identifiers (ISSN, DOIs) are assigned.

## **4. Website development**

Your journal's website is populated with essential information (editorial policies, author guidelines, and other relevant materials). OpenJournals.nl provides documentation and support throughout this process.

## **5. Launch**

Once the site is complete and the editorial workflow is in place, your journal is ready to begin accepting submissions. The official launch should wait until the journal has at least five articles ready.

## Contact

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